

DD / S R E G I S T R Y

FILE Accounting

General Carter

The attached memorandum delegates to the Director of Finance authority formerly delegated to the Comptroller to write off uncollectible accounts up to \$50.00. This change in delegation is occasioned by the recent realignment of the functions of the former Comptroller.

Request your signature.

Signed

L. K. White

24 JAN 1964

SA-DD/S:RHW:fmf (20 Jan 64)

Distribution:

Orig - Adse w/O & 4 of DD/S 64-0146

1 - DD/S Chrono

☒ - DD/S Subject w/cc of DD/S 64-0146 w/background

DD/S 64-0146: Memo dtd 23 Jan to D/F fm Marshall S. Carter, subj:
Uncollectible Receivables

SECRET

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

Executive Registry
64-620

MEMORANDUM FOR: Director of Finance

SUBJECT : Uncollectible Receivables

**REFERENCES : (a) Memo dtd 22 June 63 to Comptroller
fr DDCI, same subject**

**(b) [] dtd 26 Nov 63, subj:
"Announcement of Organizational
Changes"**

1. You are hereby authorized to determine the uncollectibility of accounts and debts due the Agency of less than \$50 and to remove them from Agency records. The authority to make this determination which was delegated to the Comptroller by my memorandum of 22 June 1963 is rescinded.

2. This authority may be redelegated. It should be exercised generally in conformance with Titles 2 and 4 of the General Accounting Office Policy and Procedures Manual.

**Marshall S. Carter
Lieutenant General, USA
Deputy Director**

SECRET

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

Excluded from automatic
downgrading and
declassification

STAT

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

Next 1 Page(s) In Document Exempt

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

TRANSMITTAL SLIP		
TO: Colonel White (via Mr. Lloyd)		
ROOM NO.	BUILDING	
REMARKS:		
<p>Recommend your initials on</p> <p>Routing Sheet transmitting the attached</p> <p>proposed memorandum to General</p> <p>Carter for signature.</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

STAT

STAT

UNCLASSIFIED		CONFIDENTIAL		X	SECRET
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	Deputy Director for Support 7D-18 Headquarters				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: <p>The attached memorandum, proposes that I, in place of the Comptroller, be delegated authority for the write-off of certain uncollectible receivables. This proposal is consistent with the fact that the Comptroller when previously in the Office of the Deputy Director for Support had been delegated comparable authority.</p> <div style="border: 1px solid black; width: 150px; height: 40px; margin: 10px auto;"></div> <p style="text-align: center;">/ R. H. FUCHS Director of Finance</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
Policy and Systems Staff 6-D 5744000				1/6/64	
Office of Finance					
UNCLASSIFIED		CONFIDENTIAL		X	SECRET

25X1

25X1

UNCLASSIFIED

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

INTERNAL
USE ONLY

CONFIDENTIAL

☒

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Uncollectible Receivables

FROM:

Director of Finance
6E-69 Headquarters

EXTENSION

NO.

DATE

6 January 1964

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across columns after each comment.)

1. Deputy Director for Support
7D-18 Headquarters

2.

3. Deputy Director of
Central Intelligence
7E-12 Headquarters

4.

5. Director of Finance
6E-69 Headquarters

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Signature

The attached memorandum has been prepared to transfer the delegation of authority from the Comptroller to the Director of Finance for write-off of certain accounts. This change is consistent with the recent realignment of functions of the Comptroller.

/ R. H. FUCHS
Director of Finance

25X1

Approved For Release 2003/04/29 : CIA-RDP84-00780R000400010005-4

SECRET

MEMORANDUM FOR: Director of Finance

SUBJECT : Uncollectible Receivables

REFERENCES : (a) Memorandum for Comptroller, from Deputy Director,
dated 22 June 1963, same subject

(b) Announcement of Organizational Changes,
dated 26 November 1963

25X1

1. The General Accounting Office has authorized Federal agencies to administratively determine the uncollectibility of accounts and debts due the Government of less than \$50.00. You are hereby authorized to exercise such authority for accounts and debts due the Agency which amount to less than \$50.00 and remove such accounts from Agency records. This is a redesignation of the delegation of authority contained in reference (a), consistent with the organizational changes announced in reference (b). Reference (a) is hereby superseded.

2. This authority, which may be redelegated, should be exercised generally in conformance with the principles applicable to the determination for removal of uncollectible debts from Agency accounts without report to the General Accounting Office set forth in Titles 2 and 4 of the General Accounting Office Policy and Procedures Manual.

Marshall S. Carter
Lieutenant General, USA
Deputy Director

SECRET

